

ELEVATOR SAFETY BOARD

Meeting Minutes

April 27, 2021

I. Call to order

Chairperson Kris Kesterson called the meeting to order at 9:03 a.m. The meeting was held via Zoom.

II. Roll call

Members present: Kerry Dixon
Kathleen Uehling
Justin Carleton
Wayne Sims
Craig Clabaugh
Kris Kesterson, Chairperson

Members absent: Amy Infelt and Marvin Schumacher

Ms. Caroline Barrett, Assistant Attorney General, participated.

III. Approval of agenda

Ms. Dixon moved to approve the agenda. Ms. Uehling seconded the motion. The Board approved it unanimously.

IV. Approval of minutes from March 23, 2021

Ms. Uehling moved to approve the minutes from March 23, 2021. Ms. Dixon seconded the motion and the board approved it unanimously.

V. Items for Action

A. *Waiver petition concerning the location of the communication failure light in the Polk County Criminal Courthouse (E2021-002)*

Mr. John Tyler, Director of General Services Polk County, and Mr. Matt Murphy of KONE Elevator spoke to the board regarding this variance.

The egress floor was moved from floor 1 to the basement. ASME A17.1 requires that the communications failure notification device (jewel) be moved. However, due to the reinforced concrete and presence of prisoners, moving the jewel would be a major hardship. They request to leave the jewel on the main level by the courtrooms. If it were to chime it would immediately alert the court authorities and sheriff's staff.

Ms. Dixon moved to grant a permanent variance to allow the jewel to remain on the first floor due to the prohibitive cost and the safety measures. Ms. Uehling seconded and the board unanimously approved.

B. *Waiver application submitted by Spencer Community Schools concerning overhead clearance for new equipment to be installed in an existing building (E2021-003)*

Mr. Alex Olson, Principal of Fairview Park Elementary, Mr. Mike Conway and Mr. Terry Hemann, Superintendent of Spencer Community Schools, presented information to the board regarding this variance request.

A chairlift to access the multi-purpose room was installed in 1991, but parts are no longer available. The school district was informed that the space doesn't meet the current headroom clearance. The addition of headroom would require altering a load-bearing beam.

The code has signage requirements that would allow the new lift to operate without the need of a variance. It was decided that the lift can meet the code if the signage requirements are met.

The petitioners stated they would withdraw the waiver request and add the signage and a seatbelt.

VI. Division of Labor Report

Mr. Joe Mullen, Division of Labor Administrator, introduced the new manager of the Elevator, Boiler and Amusement Ride Bureau, Matt Mitchell. Matt was employed by the state for 13 years and has a total of 25 years of experience in the elevator industry. The board welcomed Matt to his position as manager.

Commissioner Rod Roberts stated that Governor Reynolds set a June 1 deadline for state employees to return to their offices. The Governor indicated that there may be a modified telework schedule for those that qualify. May is anticipated to be a busy month as staff transition back to the office. The Commissioner thanked the staff that has worked through the pandemic at the 150 Des Moines Street address.

The legislative session is set to adjourn at the end of the week. The final item is usually the budget and the Division of Labor anticipates it to be status quo for the next fiscal year.

The Commissioner stated that staff asked the Governor's office about the board terms that are set to expire. The Commissioner will notify the board members when an answer is received.

The Commissioner stated that he anticipates that we can resume having in-person board meetings with the option of participation via teleconference.

Ms. Kesterson requested that the board receive a financial report at the next meeting.

VII. Communications

No communications.

VIII. Next meeting dates

- Tuesday, May 25, 2021 at 9:00 am
- Tuesday, June 22, 2021 at 9:00 am

Ms. Dixon stated that she was about to lose her computer connection and exited the meeting.

IX. Next meeting agenda

- Waiver application from City Center of Mason City (E2021-004)
- Waiver application from Jeff Manternach Key City Ventures (E202-005)
- Financial Report

X. Public comments

None.

XI. Adjournment

Ms. Kesterson moved to adjourn the meeting. The board approved. The meeting adjourned at 9:37 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kerry Dixon". The signature is written in black ink and is positioned above a horizontal line.

Ms. Kerry Dixon, Secretary

