

**ELEVATOR SAFETY BOARD**  
**Meeting Minutes**  
**February 24, 2016**

**I. Call to order**

Chairperson Kris Kesterson called the meeting to order at 8:32 a.m. The meeting was held in the Capitol View Conference Room at 1000 E. Grand Ave., Des Moines, Iowa.

**II. Roll call**

Members present: Kris Kesterson, Chairperson  
Kathleen Uehling  
Justin Carleton  
Wayne Sims  
Todd Christensen (arrived late)  
Marvin Schumacher  
Amy Infelt (via phone)

Members absent: None

**III. Approval of agenda**

Mr. Schumacher moved to approve the agenda. Mr. Sims seconded the motion and the board approved it unanimously.

**IV. Approval of minutes from January 20, 2016**

Mr. Carleton moved to approve the January 20, 2016 minutes. Mr. Sims seconded the motion and the board approved it unanimously.

**V. Items for Action**

- A. *Adoption of rules to prevent child entrapment in residential-style elevators installed in public buildings as published in the January 6, 2016 Iowa Administrative Bulletin as ARC 2356C*

Mr. Todd Christensen arrived at 8:33 a.m.

Ms. Uehling stated there were no changes and no comments received on the child entrapment rules.

Mr. Schumacher moved to adopt the proposed rule and Mr. Sims seconded the motion. The board voted unanimously to approve the motion.

- B. *Adoption of rules governing new material lift installations as published in the January 6, 2016 Iowa Administrative Bulletin as ARC 2355C*

Mr. Tom Archie, P-Flow Industries of Milwaukee, Wisconsin, participated via conference call and voiced his objections to adoption of the proposed material lift rules. After discussion it was decided to table the item and allow Mr. Archie to make a presentation in person at the March 30<sup>th</sup> meeting.

## **VI. Discussion of broadcast tower rules**

Mr. Bill Hayes, Director of Engineering for IPTV, and Mr. Mike Stover of IPTV spoke to the board about possible rules concerning elevators in broadcasts. Mr. Hayes stated he passed along information about the draft rules to the Iowa Broadcasters Association which forwarded it to their members.

Mr. Hayes stated that IPTV has no problem with daytime inspections, but he thinks the private tower owners might object. Mr. Borwey stated that the State of Iowa has conducted daytime inspections for the last few years without any problems. There was a discussion about the need for vision panels and how they would work.

Mr. Hayes stated he does not object to the stop switch and the tie off on the top of the car.

Mr. Hayes raised a concern about inspectors climbing the towers without proper training. Ms. Uehling stated that this is not in the scope of the rules.

## **VII. Reports**

### *A. Division of Labor*

The Division of Labor Commissioner, Michael Mauro, welcomed Jim Borwey, Manager for the Elevator, Boiler and Amusement Ride Bureau, back after medical leave.

Mr. Borwey shared information on former State Inspector Bob Lilland who passed away January 12th. There will be a memorial service in mid-April.

Mr. Borwey announced the hiring of two inspectors, Les Lutter and Geoff Johnson. He also stated that Inspector Brad Bolluyt will be out 10-12 weeks on medical leave.

### *B. Safety test forms*

Mr. Sims suggested some changes to the safety test forms. On both forms the "General Safety" line should be named "Miscellaneous Concerns" with boxes labeled "Yes" and "No" rather than "Pass" and "Fail." The form should be arranged so that the "General Safety" item clearly applies to both Category 5 and Category 1 safety tests.

Traction Safety Test forms:

- The oil buffer reference in Item # 3 should be 8.6.4.19.1
- "Normal Terminal Stopping Devices" in Item #7 should read "normal and final terminal stopping devices"
- "Firefighter's emergency devices" should be "firefighter's emergency operation" in Item #8

Hydraulic Safety Test forms:

- Item #12 from the traction form should also appear on the hydraulic form

The staff will make the corrections to the forms. Ms. Uehling noted that the other forms are still in development.

C. *Renner Walker, Assistant Attorney General, on Petition for Judicial Review*

The Young-Uns judicial review brief was distributed to the board prior to the meeting. Mr. Walker will file his brief on Friday. Oral arguments will probably occur March 18<sup>th</sup>. Mr. Walker will provide a copy of his brief to the board. The judge has 60 days after oral argument to issue a ruling.

**VIII. Communications**

None

**IX. Next meeting dates**

- Wednesday, March 30, 2016 at 8:30 a.m. Capitol View Conference Room
- Wednesday, April 27, 2016 at 8:30 a.m. Capitol View Conference Room

**X. Next meeting agenda**

- Variance for Kingsgate Insurance, Fort Dodge
- Broadcast towers adoption
- Material lift adoption and discussion with Tom Archie of P-Flow Industries

**XI. Public comments**

None

**XII. Adjournment**

Mr. Sims moved to adjourn the meeting. Mr. Christensen seconded the motion. The board approved. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

  
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Mr. Justin Carleton