

ELEVATOR SAFETY BOARD
Meeting Minutes
June 17, 2015

I. Call to order

Chairperson Kris Kesterson called the meeting to order at 8:30 a.m. The meeting was held in the Capitol View Conference Room, 1000 E. Grand Ave., Des Moines, Iowa.

II. Ms. Uehling was appointed Secretary Pro Temp

III. Roll call

Members present: Kris Kesterson, Chairperson
Kathleen Uehling
Marvin Schumacher
Amy Infelt (via conference call)
Wayne Sims (via conference call)
Justin Carleton

Members absent: Todd Christensen

IV. Approval of agenda

Mr. Schumacher moved to approve the agenda. Mr. Carleton seconded the motion and the board approved it unanimously.

V. Approval of minutes from February 11, 2015

Ms. Uehling moved to approve the March 27, 2015 minutes. Mr. Schumacher seconded the motion and the board approved it unanimously.

VI. Items for Action

A. Variance petition concerning fire recall at the Johnson County Jail in Iowa City (E2015-145)

Mr. Eldon Slaughter, Johnson County Facilities Manager, spoke to the board about this variance request. The county is upgrading the security of the jail and a portion of the upgrade related to the elevator that transports prisoners to the second floor. A security issue would be if an inmate pulls the fire alarm and the elevator automatically goes to the first floor. The elevator would lock and nobody can go back up to the second floor. Mr. Slaughter provided a letter from the Iowa City Fire Marshall allowing an exception for the jail to have manual control of the elevator in case of evacuation. Mr. Slaughter also noted that the jail is staffed continuously and can manually control the fire recall.

After discussion, Mr. Schumacher moved to approve the variance. Ms. Infelt seconded the motion. The board members approved the motion, with the exception of Mr. Carleton who abstained.

VII. Discussion Topics

Discussion concerning expiration date for alteration permits

Mr. James Borwey, Elevator, Boiler and Amusement Ride Bureau Manager, noted that currently alteration permits expire after 120 days. This poses a problem as sometimes the job doesn't begin until the permit expires. Mr. Borwey suggested that the board revise the alteration permit to one year to reflect the same time period as a new installation.

Ms. Uehling will draft a Notice of Intended Action.

VII. Reports

A. Division of Labor

Mr. Borwey noted that the department is looking into hiring three inspectors. The positions would cover Southeast Iowa, Northeast Iowa and Central Iowa. Mr. Borwey also introduced Michelle Gilbert who is an addition to the clerical staff.

B. Subcommittee on material lifts

Mr. Sims stated the subcommittee is working on adopting a Notice of Intended Action that will include the inspection of all material lifts. This will bring our code up to date.

C. Subcommittee on A17.3

Mr. Borwey announced that the Division of Labor/Elevators is putting together a one day code update seminar on Iowa's adoption of A17.3. It will be September 22nd at the Ola Babcock Miller Building. Jim Runyan from NAESA will be the presenter and CEU's will be available for those that are QEI certified. A link to the registration and additional information will be distributed.

D. Report by subcommittee on safety tests

Mr. Carleton pointed out that currently inspectors are testing to the form and not to the code. Discussion included the review of forms that other states use. Mr. Borwey stated that the subcommittee would possibly develop different forms for acceptances/alterations and safety tests. The subcommittee will reconvene to discuss these items further.

E. Renner Walker, Assistant Attorney General, on Petition for Judicial Review

Mr. Walker spoke about the Young-Uns Daycare Petition for Judicial Review. Mr. Walker stated that there was a miscommunication as to who was required to put the record together for the court for the contested case. He is currently working on getting the record together.

IX. Communications

There were no communications to report.

X. Next meeting dates

- Tuesday, August 4, 2015 8:30 a.m.
- Wednesday, September 9, 2015 8:30 a.m.

XI. Next meeting agenda

- Report by subcommittee on material lifts
- Report by subcommittee on safety tests
- Notice of Intended Action expiration on alteration permits

XII. Public comments

Mr. Mike Isley, National Elevator Inspection Services, asked if there would be form checklists for the A17.3 code update. Ms. Uehling stated there would be handouts at the code update seminar.

XIII. Adjournment

Mr. Schumacher moved to adjourn the meeting. Ms. Uehling seconded the motion. The board approved. The meeting adjourned at 9:07 a.m.

Respectfully submitted,



Ms. Kathleen Uehling